



# Wade Deacon Trust

## Uniform Policy (Key Stages 3 – 4)

Policy & Procedure Number: 6

Date of Board of Directors' Review:

Next Review Due:

Trust Link: Mr I. Kirkham

Revision Number: v3

## I INTRODUCTION:

- 1.1 The Trust supports the Governing Bodies, Principals and the Academy staff in maintaining the high standards of appearance of all pupils. The appearance of the pupils reflects the standards and high expectations of the Academy and it is therefore important that all pupils adhere to the uniform regulations. Parents share this view and, through the home/Academy agreement, sign to support the Academy by ensuring that pupils will attend wearing the correct uniform.
- 1.2 This document outlines the Trust's uniform policy for pupils in Key Stages 3 and 4 in existing Academies. It is the intention that any new Academies joining the Trust would introduce and implement this policy within an appropriate timeframe.

## 2 PURPOSE:

- 2.1 The purpose of this policy is to ensure that all pupils attending a Wade Deacon Trust Academy demonstrate a 'Commitment to Excellence' by wearing their Academy uniform with pride. Uniform appearance should be neat and tidy. Pupils are required to travel to and from the Academy in the correct uniform and to wear it appropriately both during the normal day and at all Academy functions.

## 3 ACADEMY UNIFORM:

### Academy Uniform

- 3.1 Black(i) blazer with blue trim and Academy badge
- 3.2 Blue/Black Tartan skirt or Black Trousers
- 3.3 White shirt
- 3.4 Academy tie, to be worn at a standard length
- 3.5 with Academy crest on display
- 3.6 Sensible plain black shoes (3.6)
- 3.7 Plain white socks (no ribbons/bows) or
- 3.8 navy blue tights



## Wade Deacon Trust

- 3.9 Plain Black V neck jumper (winter months only)
- 3.10 Scarves are permitted but must be worn outside
- 3.11 Hoodies are not acceptable on the Academy premises
- 3.12 Hats and Head Coverings – see 3.7 below

### PE Kit

- 3.13 Please refer to each Academy's website for specific kit options
- 3.14 Appropriate training shoes
- 3.15 Football boots
- 3.16 Towel

## 4 PURCHASE OF UNIFORM

- 4.1 Trust Academies do not normally sell uniform directly. (The only exception is a small stock of ties which are normally held for replacement purposes). The uniform is manufactured by a national uniform retailer to ensure consistency of style and quality. The national uniform retailer works through local (to each community) retail outlets to enable parents and carers to purchase uniform. The supplier and retail outlets will offer online ordering options wherever practical and possible. The Trust, and each Academy, does not benefit financially from any arrangements in place.

## 5 FOOTWEAR

- 5.1 Shoes must be able to be polished. Suede leather is not permitted.
- 5.2 There must be no coloured stitching or coloured flashes visible on the shoe.
- 5.3 Heels over 2cm are not allowed.
- 5.4 No boots of any description are permitted.
- 5.5 No platforms, sandals, sling backs or fashion shoes are allowed.
- 5.6 Trainers or trainer style shoes are not acceptable this includes Cruyff, Nike Huarache or Bamboo brands, however, this list is not exhaustive as the above are examples.

- 5.7 Canvas pumps will not be acceptable as school shoes or for use in Physical Education lessons.



***Please consider the Academy rules when purchasing shoes advertised by some stockists as “school shoes”.***

## 6 HATS AND HEAD COVERING

- 6.1 No hats should be worn in school. The wearing of a head scarf or hijab, in plain black (no patterns or multi-coloured), for religious reasons, is permitted. Garments covering the face or whole body, for example the abaya and niqab are not permitted.

## 7 HAIR

- 7.1 A pupil's haircut is a very important part of their overall presentation. The Academy will not accept extreme haircuts. Pupils are not allowed to have extreme hair colours; colour change should appear natural. The Academy reserves the right to internally exclude pupils with extreme hairstyles. Shoulder length hair should be tied back for all practical lessons. Hair bands should be plain in their appearance. Hair accessories must be only plain white, navy blue or black in colour.

## 8 MAKE UP

- 8.1 Make up and nail varnish are not permitted. Pupils who wear make-up and nail varnish will be asked to remove it. Pupils failing to do so when asked will face appropriate sanctions.

## **9 JEWELLERY**

- 9.1 Pupils may wear a wristwatch. They may also wear a cross or other symbol of faith for religious reasons but it may not be visible. Pupils with medical conditions can wear an identity tag. No badges are to be worn other than those issued by the Academy and one charity badge. Any inappropriate jewellery will be confiscated and placed in the Academy's safe. The Academy cannot accept responsibility for the safe keeping of jewellery. All jewellery must be removed for Physical Education.

## **10 PIERCINGS**

- 10.1 Pupils are not permitted to wear any form of facial or body piercing. Pupils who persistently violate these rules will be internally excluded in line with the Academy's behaviour policy. Earrings and other piercings covered by plasters are also not acceptable.

## **11 TATTOOS**

- 11.1 Tattoos are not permitted. The law states that it is an offence for any person to tattoo a person under the age of 18, with or without the parents' consent. The Academy will report any tattooing to the Local Authority's Environmental Health Officer and parents will be contacted.

## **12 MOBILE PHONES AND ELECTRICAL EQUIPMENT (PLEASE SEE MOBILE DEVICES POLICY)**

- 12.1 Whilst the Academy accepts that pupils may require a mobile phone for emergency purposes, this should not be used, seen or heard during the day. It must be switched off during the day and parents wishing to speak to pupils should contact Reception. Inappropriate use of a mobile phone or similar electronic device will result in it being confiscated and a letter sent home.

## **13 LOST PROPERTY**

- 13.1 With a large number of pupils in the Academy a vast amount of lost property is generated. All personal items should be clearly marked with a permanent marker or name label.

## **14 SANCTIONS**

- 14.1 Pupils who do not adhere to the Academy's uniform policy may face appropriate sanctions. These could include: detentions, report card, phone calls to parents/carers and internal exclusion.

## Wade Deacon Trust

- 14.2 Pupils will be required to provide a note from home if they are unable to fulfil any of the requirements of the Academy uniform. The letter needs to state when the pupil will have the correct uniform.
- 14.3 If a pupil fails to provide a note, a phone call home will be made by the Personal Tutor (or equivalent role) on that day in order to find out when the correct uniform will be worn. A uniform card, which will be dated and signed, will be issued to inform other members of staff.
- 14.4 Pupils who wear unacceptable footwear for any reason should bring a note from home and will be expected to rectify the situation within two working days. A uniform card will be issued, signed and dated by the Personal Tutor (or equivalent role). This will be honoured on two separate occasions throughout the Academy year; if this occurs more than twice then sanctions will be put in place.
- 14.5 If a pupil refuses to alter their appearance once asked, then the Personal Tutor/Class Teacher will record the incident and immediately inform the staff member with responsibility for the relevant year group.
- 14.6 If a pupil continues to break uniform rules, parents will be invited into the Academy to discuss the matter further. This could result in an internal exclusion.
- 14.7 Large sums of money, valuable clothing etc. should not be brought to Academy. The Trust's Insurance Policy does not cover loss or damage to personal belongings.

**Please remember that the Academy is the final arbiter of the appearance of pupils.**

---