



HALEWOOD ACADEMY

The Avenue, Wood Road, Halewood, Liverpool, L26 1UU

Telephone: 0151 477 8830

Principal: Mr G Evans

Teacher of Computing To start April 2018 (Permanent)

We seek to appoint a well-qualified, enthusiastic and inspiring colleague to join our Computing Department. The department has a strong leadership team and collaborative culture. The ability to teach Business Studies would be an advantage but not essential. We pride ourselves on our commitment to ensuring student progress and high quality teaching and learning provision for all. The successful applicant will share these values and play an active part in the Computing curriculum at all levels. You will be able to enthuse and motivate our students with your passion for the subject and creative teaching, presence and personality.

Applications from experienced colleagues and Newly Qualified Teachers are equally welcome. We have an outstanding NQT induction programme to offer support to new staff. We can offer the successful candidate an opportunity to work with highly trained and supportive staff, as well as a whole school commitment to professional development as we believe that development of staff is a key aspect in raising standards for our students.

The Wade Deacon Trust is committed to safeguarding and promoting the welfare of young people and expects all staff and volunteers to share this commitment. This post is subject to an enhanced disclosure from the Disclosure and Barring Service. We welcome applications regardless of age, gender, ethnicity or religion.

An application form and details are attached. Completed application forms should be returned to ssimmons@halewoodacademy.co.uk or to Mr S Simmons, Senior Administration Leader at Halewood Academy, The Avenue, Wood Road, Liverpool L26 1UU.

Closing date: 3pm Thursday 8th February 2018

Interviews to take place week starting Monday 19th February 2018



Dear Applicant,

Thank you for your interest in this post at Halewood Academy, a school within the Wade Deacon Trust. We are extremely proud of our learning community and how students and staff work together in order to achieve the highest possible educational outcomes. The school recently had an Ofsted inspection and we are looking forward to sharing the outcome publically.

This application pack is designed to help you decide whether or not you feel this school is one in which you would like to further your career by helping our young learners to raise their standards of attainment to their maximum potential.

To apply for this post;

1. Review the detail contained in this information pack.
2. Complete the Application Form, ensuring that all boxes are filled in.
3. Outline, in no more than two sides of A4 (Arial font size 12), why you are interested in this post and how you have prepared yourself so far, what contributions you feel you can make to students' development within our school, and any particular areas of strength and expertise you feel you may have
4. Complete the Supplementary Information Form.

Please note that we do not accept or require your CV.

Applications will be assessed on evidence of professional competence, communication skills, leadership qualities and personal attributes.

We look forward to receiving your application.

Yours faithfully,

G. Evans

Mr G Evans
Principal



HALEWOOD ACADEMY

JOB DESCRIPTION - TEACHER OF COMPUTING

Accountable to: Head of Computing

Responsible for: The provision of a full learning experience and support for students

Main purpose of the job

- Under the reasonable direction of the Principal, carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document (STPCD).
- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate.
- To monitor and support the overall progress and development of students as a teacher/ Form Tutor.
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To contribute to raising standards of student attainment.
- To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.
- To support the implementation of whole school literacy and numeracy.

Responsibilities

- To teach students according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere.
- To assess record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- To ensure that ICT/literacy and numeracy and are reflected in the teaching/learning experience of students.
- To undertake a designated programme of teaching.
- To ensure a high quality learning experience for students which meets internal and external quality standards.
- To prepare and update subject materials.



- To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus.
- To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- To undertake assessment of students as requested by external examination bodies, departmental and school procedures.
- To mark, grade and give written/verbal and diagnostic feedback as required.
- To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the Curriculum Area and Department.
- To contribute to the subject area and department's development plan and its implementation.
- To plan and prepare courses and lessons.
- To contribute to the whole school's planning activities.
- To assist the Head of Department and the Assistant Principal to ensure that the curriculum area provides a range of teaching that complements the school's strategic objectives.
- To assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of students, examining and awarding bodies and the school's Mission and Strategic Objectives.
- To take part in the school's staff development programme by participating in arrangements for further training and professional development.
- To continue personal development in the relevant areas including subject knowledge and teaching methods.
- To engage actively in the Performance Management Review process.
- To ensure the effective/efficient deployment of classroom support.
- To work as a member of a designated team and to contribute positively to effective working relations within the school.
- To help to implement school quality procedures and to adhere to them.
- To contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed school procedures, including evaluation against quality standards and performance criteria. To seek/implement modification and improvement where required.
- To review from time to time methods of teaching and programmes of work.



- To take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and student support functions of the school.
- To maintain appropriate records and to provide relevant accurate and up-to date information for MIS, registers, etc.
- To complete the relevant documentation to assist in the tracking of students.
- To track student progress and use information to inform teaching and learning.
- To communicate effectively with the parents of students as appropriate.
- Where appropriate, to communicate and co-operate with persons or bodies outside the school.
- To follow agreed policies for communications in the school.
- To take part in liaison activities such as parents' evenings, review days and liaison events with partner schools.
- To contribute to the development of effective subject links with external agencies.
- To contribute to the process of the ordering and allocation of equipment and materials.
- To assist the Head of Department to identify resource needs and to contribute to the efficient/effective use of physical resources.
- To co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the School, department and the students.
- To be a Form Tutor to an assigned group of students.
- To promote the general progress and well-being of individual students and of the Form Tutor Group as a whole.
- To liaise with a Progress Leader to ensure the implementation of the school's Student Support System.
- To register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life.
- To evaluate and monitor the progress of students and keep up-to-date student records as may be required.
- To contribute to the preparation of action plans and progress files and other reports.
- To alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.



Wade Deacon Trust

Interim CEO: Mr Ian Kirkham

Innovation Enterprise Centre, Birchfield Road,
Widnes, WA8 7TD

www.wadedeacontrust.com

Company No: 08278808

- To communicate as appropriate, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff
- To contribute to PSHE and citizenship and enterprise according to school policy.
- To apply the Behaviour Management systems so that effective learning can take place.
- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
- To support the school in meeting its legal requirements for worship.
- To promote actively the school's corporate policies.
- To comply with the school's Health and Safety policy and undertake risk assessments as appropriate.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

This job description is current at the date below and, following consultation with you may be changed to reflect or anticipate changes in the job requirements which are commensurate with the job title and grade.



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PERSON SPECIFICATION – TEACHER OF COMPUTING

CRITERIA	ESSENTIAL
A. Education and training	<ul style="list-style-type: none">• To hold a degree or equivalent qualification.• To be a qualified teacher.
B. Skills and abilities	Shown the ability to, in consultation with others: <ul style="list-style-type: none">• plan, determine, and organise an area of the technology curriculum;• relate to and work with others as a member of a team;
C. Special knowledge	<ul style="list-style-type: none">• To have knowledge of developments with regard to the National Curriculum and other Government initiatives.• To understand the process of learning.• To understand curriculum continuity and progression.• To have knowledge of issues in the area of special needs.
D. Personal qualities	Evidence of: <ul style="list-style-type: none">• the ability to relate to and motivate staff, parents and pupils.• the ability to listen to and understand others.• constant and consistent expectations of high standards.
E. Approach to work	Evidence of: <ul style="list-style-type: none">• high motivation and professional commitment;• a commitment to pupil-centred education;• a commitment to involving parents as partners in the education process;• a commitment to and understanding of equality of opportunity.



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Once in post, the post holder will:

- continue to maintain and demonstrate high standards;
- demonstrate a commitment to develop themselves professionally;

In addition, the post holder should have the ability to:

- vocalise the school's vision and aspiration to be a World class school
- be flexible to adapt to change
- have excellent attendance
- be a role model and act as an ambassador for Halewood Academy in and outside of the school by speaking positively about the school in the community; upholding a 'Commitment to Excellence' at all times; by dressing appropriately and smartly in a suit or smart skirt / dress / trousers and jacket.

Context

The Wade Deacon Trust

Halewood Academy is a secondary school in a growing multi-academy trust; The Wade Deacon Trust. Senior Leaders from the trust work to support and develop partner academies.

<https://wadedeacontrust.com/>