

# WADE DEACON TRUST UNIFORM POLICY Key Stage 3 & 4



**Policy & Procedure Number:**  
**Date of Board Review:**  
**Next Review Due: Summer 2016**  
**School Link: Principals**

## **1. Introduction:**

The Trust supports governing bodies, Principals and the school staff in maintaining the high standard of appearance of all pupils. The appearance of pupils reflects the standards and high expectations of the school and it is therefore important that all pupils adhere to the uniform regulations. Parents share this view and through the home/school agreement agree to support the school by ensuring that pupils attend school wearing the correct uniform.

This is Trust K3 and above uniform policy for existing academies, and it is the intention that any new schools joining the Trust would implement the following policy within an appropriate timeframe.

## **2. Purpose:**

The purpose of this policy is to ensure that all pupils attending a Wade Deacon Trust Academy demonstrate a 'commitment to excellence' by ensuring that they wear their school uniform with pride. Uniform appearance should be neat and tidy. Pupils are to travel to and from school in the correct school uniform and to wear it appropriately during the school day and at all school functions.

## **3. School Uniform:**

### **3.1. Girls' School Uniform**

- Black<sup>i</sup> blazer with blue trim and school badge
- Blue/Black Tartan skirt
- White shirt
- School tie, to be worn at a standard length with school crest on display
- Sensible plain black shoes (3.5)
- Plain white socks (no ribbons/bows) or navy bluetights.
- Scarves are permitted but must be worn outside the school building
- Hoodies are not acceptable on the school premises

### **3.2. Boys' School Uniform**

- Black<sup>ii</sup> blazer with blue trim and school badge
- Black trousers
- White shirt
- School tie, to be worn at a standard length with school crest on display
- Black shoes (3.5)
- Hoodies are not acceptable on the school premises

### **3.3.Boys' PE Kit**

- Please refer to each school website for specific kit options
- Appropriate training shoes
- Football boots
- Towel

### **3.4 Girls' PE Kit**

- Please refer to each school website for specific kit options
- Appropriate training shoes
- Towel

### **3.5. Purchase of Uniform**

Trust Academies do not normally sell uniform directly (with an exception to a small stock of ties which are normally held for replacement purposes). Uniform is manufactured through a national uniform retailer to ensure consistency of style and quality who work through a local (to each community) retail outlets for parents/carers to purchase uniform. The supplier and retail outlets wherever practical will offer online ordering options. The Trust and each Academy do not benefit financial from any arrangements in place

### **3.6. Boys' and Girls' Footwear**

- Shoes must be polishable. Suede leather is not permitted.
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- There must be no coloured stitching or coloured flashes.
- Heels over 2cm are not allowed.
- No boots of any description are permitted.
- No platforms, sandals, sling backs or fashion shoes are allowed.
- Trainers or trainer style shoes are not accepted including Cruyff or Bamboo
- Canvas pumps will not be acceptable or for the use in Physical Education lessons.

*Please consider the school rules when purchasing shoes advertised by some stockists as “school shoes”.*

### **3.7. Hair**

A pupil’s haircut is a very important part of their presentation. The school will not accept pupils that have extreme haircuts. Pupils are not allowed to have extreme hair colours. Colour change should appear natural. Shoulder length hair should be tied back for all practical lessons. The school reserves the right to internally exclude pupils with extreme hairstyles in the school Achievement Centre.

Hair bands should be plain in their appearance. Hair accessories must be only plain white, navy blue or black in colour.

### **3.8. Make up**

Make up and nail varnish are not permitted. Pupils who wear make-up and nail varnish will be asked to remove them. Pupils failing to do so when asked will face appropriate sanctions.

### **3.9. Jewellery**

Pupils may wear a wristwatch. Pupils may wear a cross or other symbol of faith for religious reasons but it may not be visible. Pupils with medical conditions can wear an identity tag. All jewellery must be removed for Physical Education. No badges are to be worn other than those issued by the school and one charity badge. The school cannot accept responsibility for the safe keeping of jewellery. Any inappropriate jewellery will be confiscated and placed in the school safe.

### **3.10. Piercing**

Pupils are not permitted to wear any form of facial or body piercing. Pupils who persistently violate these rules will be internally excluded in the Achievement Centre. Earrings and other piercings covered by plasters are also not acceptable.

### **3.11. Tattoos**

The law states that it an offence for any person to tattoo a person under the age of 18, with or without the parents’ consent. Whilst neither the pupil nor the parents/carers have committed the offence Wade Deacon will report any tattooing to Halton’s Environmental Health Officer and parents will be contacted.

### **3.12. Mobile Phones and electrical equipment** *(Please see Mobile Devices Policy)*

Whilst the school accepts that pupils may require a mobile phone in school for emergency purposes this should not be used, seen or heard during the school day. It must be switched off during the school day and parents wishing to contact pupils should contact School Reception. Inappropriate use of a mobile phone or i-pod will result in it being confiscated and a letter sent home.

### **3.13. Lost Property**

With a large number of pupils in the school a vast amount of lost property is generated. All items should be clearly marked with a permanent marker or name label.

## **4. Sanctions**

Pupils who do not adhere to the schools' uniform policy may face appropriate sanctions. These may include detentions, report card, phone calls to parents/carers and internal exclusion.

- 4.1.** Pupils will be required to provide a note from home if they are unable to fulfil the requirements of the school uniform which states when the uniform will be corrected.
- 4.2.** If a pupil fails to provide a note, a phone call home will be made by the personal tutor on that day and a uniform card, which will be dated and signed, issued to inform other members of staff.
- 4.3.** Pupils who wear unacceptable footwear for any reason should have a note from home and will be expected to rectify the situation within 2 working days. A uniform card will be issued, signed and dated by the personal tutor. This will be honoured on two separate occasions throughout the school year, if this occurs more than twice then sanctions will be put in place.
- 4.4.** If a pupil refuses to alter their appearance once asked, then the personal tutor/class teacher should record the incident and inform the postholder with responsibility for the relevant year group immediately.
- 4.5.** If a pupil persists to break uniform rules parents will be invited into school to discuss the matter further, which may result in an internal exclusion.

Large sums of money, valuable clothing etc. should not be brought to school. The Trust Insurance Policy does not cover loss or damage to personal belongings.

**Please remember that the school is the final arbiter of the appearance of pupils.**

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<sup>i</sup> Hillside High School Blue Blazer until August 2017  
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